



東華大學 中国·上海
DONGHUA *University*

Donghua University

Degree Program Application Guide

【March 2015】

Contact Us

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Part I. About Donghua University

Donghua University (hereafter referred to as DHU) is located in Shanghai. Its history can be traced back to the establishment of Nantong College in 1912 by Zhang Jian, a famous industrialist in Qing dynasty. In 1951, East China Institute of Textile Science & Technology was founded; in 1985, the name was changed to China Textile University; in 1999, it was changed again to Donghua University. DHU was approved as the state-key university in 1960 and one of 75 universities which are directly under the Ministry of Education of China. DHU has 5 post-doctoral research centers, 28 doctoral degree programs, 60 master's degree programs and 56 undergraduate programs. There are over 2700 faculty and more than 30,000 enrolled students.

The leading disciplines of Donghua University are Textile Engineering, Material Science, Fashion and Management, etc. In 2011, according to the latest statistics published by International ESI (Essential Science Indicators) Database, the disciplines of Engineering, Chemistry, Physics, and Material Science of DHU ranked among the top 1% in the world. Textile Science and Engineering degree program ranked No.1 for two times during the academic evaluations of 81 first-level disciplines. DHU won the award of 'Top 10 Scientific Development of Chinese Higher Education Institutions' for 3 consecutive years. Its valid patents ranked top 12 among national higher education institutions. According to the development of modern service industry in Shanghai, and the goal of constructing "Innovative Shanghai, Capital of Design", DHU has cooperated with the government to build "Greater Donghua Fashion Creative Industries Cluster".

As early as 1954, DHU commenced to accept international students who were among the first group of overseas students enrolled by Chinese universities. It has been appointed to accept international students either with Chinese Government Scholarships or Shanghai Government Scholarships. Besides, DHU sets up 'Outstanding International Student Scholarship' to encourage excellent international students. In 2002, International Cultural Exchange School was established, which takes full responsibility of the recruitment, cultivation and management of the international students. In 2014, over 4700 international students from 136 countries studied at DHU.

Almost all the degree programs of DHU are open to the international students. In recent years, DHU also sets up English-taught degree programs: 4 undergraduate programs majored in International Trade, Business Administration, Fashion & Apparel Design (Fashion Innovation) and Environment Design (Fashion Interior Design); 4 master's programs majored in Textile Science & Engineering, Material Science & Engineering, Chemistry Engineering & Technology and Computer Science & Technology; almost all the doctoral programs can be instructed in English as well. Besides, non-degree programs such as Chinese language programs, English language programs, advanced study programs and a variety of short-term programs are available to the international students.

1. Major List of Undergraduate Programs

| COLLEGE | | UNDERGRADUATE PROGRAMS |
|--------------------|--|---|
| YAN'AN ROAD CAMPUS | Shanghai International College of Fashion & Innovation (SCF) | English-taught: Fashion & Accessory Design (Fashion Innovation), Environmental Design (Fashion Interior Design) |
| | International Cultural Exchange School | English-taught: Business Administration, International Trade B.A. in Chinese (concentrate on Economy & Trade) |
| | Fashion & Art Design Institute | Fashion Design & Engineering, Fashion & Apparel Design, Product Design (Life Articles & Fashion Products Design, Textile Design), Environmental Design, Visual Communication Design, Digital Media Art, Art & Technology |
| | School of Business & Management | 【Economics Category】 International Economy & Trade, Finance 【Management Science and Engineering Category】 Logistic Management , Information Management & Information System, Electronic Commerce 【Business Administration Category】 Marketing, Financial Management 【Others】 Accounting, Tourism Management, MICE Economy & Management |
| SONGJIANG CAMPUS | College of Textile Science | Textile Engineering (Textile & Fabric, Knitting & Apparel, Textile Testing & Business, Textile Designing, Textile & International Trade, High-tech Textiles, Textile Electromechanical Integration) , Functional Materials (Biomedical Textile Material and Technology, Biological Materials, New Energy and Optoelectronic Materials), Non-woven Materials & Engineering |
| | College of Material Science and Engineering | Polymer Materials & Engineering, Inorganic Non-metal Material Engineering, Composite Materials & Engineering |
| | College of Information Science & Technology | Electrical Engineering & Automatization, Automation, Electronic Information Engineering, Communication Engineering |
| | School of Computer Science & Engineering | Computer Science & Technology, Software Engineering, Information Safety, Network Engineering |
| | College of Mechanical Engineering | Mechanical Engineering (Machine Design & Theory, Machinery Manufacturing & its Automation, Mechatronical Engineering, Curtain Wall Engineering & Machinery), Industrial Design (Products Design, Design Management) |
| | College of Chemistry, Chemical Engineering & Biotechnology | Bioengineering, Applied Chemistry (Synthesis of Fine Chemicals, Separation and Application, Functional Polymer, Medicinal Chemistry, Green Chemistry) , Light Chemical Engineering (Dying Principle and Engineering, Ecological Processing and Control of Textiles, Functional Materials and Finishing Techniques) |
| | School of Environmental Science and Engineering | Environmental Science, Environmental Engineering, Building Environment & Energy Application Engineering, Energy & Environmental System Engineering |
| | College of Foreign Language | English Language & Literature (Translation, Language & Culture, Textile Fashion Trade English) , Japanese Language & Literature (Language & Literature, International Economics and Trade) |
| | College of Science | Mathematics & Applied Mathematics (Financial Engineering), Statistics (Finance Statistics & Risk Management), Applied Physics (New Energy & Microelectronics), Optoelectronic Information Science & Engineering |
| | College of Humanities | Law, Administrative Management, Communication Theories, Public Relations, Educational Technology (Media-making & Communication) |

2. Major List of Master's Programs

| COLLEGE | | MASTER'S PROGRAMS |
|-----------------------------|---|--|
| YAN'AN ROAD CAMPUS | Fashion & Art Design Institute | Fashion Design & Engineering, Design Studies, Artistic Theory, Fine Arts |
| | School of Business & Management | International Trade, World Economy, Industrial Economics, Finance, Accounting, Technology Economy & Management, Statistics, Business Administration, Management Science & Engineering, Tourism Management |
| SONGJIANG CAMPUS | College of Textile Science | Textile Science & Engineering (English-taught) |
| | | Textile Engineering, Textile Materials & Textiles Design, Textile Composites Materials, Non-woven Materials & Engineering, Digital Textile Engineering, Ancient Textile Material & Technology, Textile Biomaterials & Technology |
| | College of Material Science and Engineering | Material Science & Engineering (English-taught) |
| | | Chemistry, Material Science, Material Procession Engineering, Material Physics & Chemistry, Biological & Biomimetic Materials, Nano Fibers & Hybrid Materials, Functional & Intelligent Materials |
| | College of Mechanical Engineering | Mechanical Engineering, Material Processing Engineering |
| | College of Information Science & Technology | Control Science & Engineering, Power Electronics & Power Transmission, Information & Communications Engineering |
| | College of Chemistry, Chemical Engineering & Biotechnology | Chemistry Engineering & Technology (English-taught) |
| | | Chemistry, Textile Chemistry & Dyeing & Finishing Engineering, Chemistry Engineering & Technology, Biochemistry & Molecular Biology, Biomedical Engineering |
| | School of Environmental Science and Engineering | Thermopower Engineering, Heat, Gas, Ventilation & Air-Conditioning Engineering, Environmental Science, Environmental Engineering, Environmental Biotechnology |
| | School of Computer Science & Engineering | Computer Science & Technology (English-taught) |
| | | Computer Science and Technology, Software Engineering |
| | College of Science | Mathematics, Physics, Optical Engineering, Solid Mechanics |
| College of Humanities | Administrative Management, Philosophy of Science & Technology, History of Science & Technology, Marxist Philosophy, Marxism Theory, Chinese History | |
| College of Foreign Language | Linguistics of Foreign Languages & Applied Linguistics | |

3. Major List of Doctoral Programs

| COLLEGE | | DOCTORAL PROGRAMS (all can be taught in English or Chinese) |
|-----------------------|--|--|
| YAN'AN ROAD CAMPUS | Fashion & Art Design Institute | Fashion Design & Engineering, Fashion Design and Innovation Project |
| | School of Business & Management | Business Administration, Management Science & Engineering |
| SONGJIANG CAMPUS | College of Textile Science | Textile Engineering, Textile Materials & Textiles Design, Digital Textile Engineering, Ancient Textile Material & Technology, Textile Biomaterials & Technology, Textile Composites Materials, Non-woven Materials & Engineering |
| | College of Material Science and Engineering | Material Physics & Chemistry, Material Science, Material Procession Engineering, Nano Fibers & Hybrid Materials, Functional & Intelligent Materials, Biological & Biomimetic Materials, Chemistry |
| | College of Mechanical Engineering | Mechanical Engineering |
| | College of Information Science & Technology | Control Science & Engineering, Information & Communication Intelligent System |
| | College of Chemistry, Chemical Engineering & Biotechnology | Chemistry, Textile Chemistry & Dyeing & Finishing Engineering, Biological Materials Science |
| | School of Environmental Science and Engineering | Heat, Gas, Ventilation & Air-Conditioning Engineering, Environmental Science and Engineering |
| | School of Computer Science & Engineering | Enterprise Information Systems & Engineering |
| | College of Science | New Energy Materials & Devices |

Part II. Scholarships Application

As one of the key universities directly under the Ministry of Education of China, DHU has been appointed to accept international students either with Chinese Government Scholarships (hereinafter referred to as CSC) and Shanghai Government Scholarships (hereinafter referred to as SGS). Each year, DHU accepts over 100 government scholarship students from all over the world to pursue bachelor's, master's, doctoral degrees or attend courses as visiting scholars in undergraduate or postgraduate programs.

| Student Categories | Applicable Scholarship Programs | Application Receiving Agency |
|--|--|---|
| Undergraduates | Chinese Government Scholarship - Regular Programs | dispatching authorities in your home country |
| | Shanghai Government Scholarships | Donghua Universtiy |
| Postgraduates | Chinese Government Scholarship - Regular Programs | dispatching authorities in your home country |
| | Chinese Government Scholarship - Chinese University Program | Donghua Universtiy |
| | Shanghai Government Scholarships | Donghua Universtiy |
| General Scholar (attend undergraduate courses) | Chinese Government Scholarship - Regular Programs | dispatching authorities in your home country |
| Advanced Scholar (attend postgraduate courses) | Chinese Government Scholarship - Regular Programs | dispatching authorities in your home country |

1. Chinese Government Scholarship - Regular Programs

China Scholarship Council, entrusted by the Ministry of Education of China, is responsible for the enrollment and administration of Chinese Government Scholarship programs. Programs listed below are applicable to certain target prospective students. For more information, please refer to www.campuschina.org.

| CSC - Regular Programs (partial) | Target Prospective Students | Application Receiving Agency |
|----------------------------------|---|---|
| Bilateral Program | Bachelor, Master and PhD applicants, General and Advanced Scholar | dispatching authorities in your home country |
| Great Wall Program | General and Advanced Scholar | National Commissions for UNESCO in your home country |
| EU Program | Bachelor, Master and PhD applicants, General and Advanced Scholar | Office for Education and Culture, Mission of P.R. China to the European Union |
| AUN Program | Master and PhD applicants | AUN Secretariat |
| PIF program | Bachelor, Master and PhD applicants, General and Advanced Scholar | Pacific Islands Forum (PIF) Secretariat |

- **DHU Agency Code: 10255**
- **When to Apply:** generally from the beginning of January to the beginning of April; for specific dates, please consult the dispatching authorities in your home country.
- **Application Procedures:**
 - 1) Applicants should learn about the details and requirements of scholarships through CSC website: www.campuschina.org and the dispatching authorities in their home countries and submit applications as required. The authority will issue an “Award Letter of Chinese Government Scholarship” to those who pass the application.
 - 2) Applicants who gain the “Award Letter of Chinese Government Scholarship” can contact DHU and submit the application materials as required (please refer to “Application Materials” on Page 15). Applicants who pass DHU’s review will gain a “Pre-admission Notice”. Please be aware that it takes at least two weeks to complete the review. Therefore, it is strongly suggested to do early preparation of application materials. If any queries are met during the process, please consult DHU in advance.
 - 3) Applicants shall complete the scholarship application based on requirements of the dispatching authorities in their home countries, who will also be the institutions announcing the final results.

2. Chinese Government Scholarship - Chinese University Program

- **Applicable Programs:** Chinese-taught and English-taught Master's and Doctoral Programs at DHU
- **Scholarship Coverage:** Full scholarship
 - 1) a waiver of fee for registration, tuition, laboratory experiments and internship
 - 2) free on-campus dormitory accommodation
 - 3) monthly living allowance
 - 4) Comprehensive Medical Insurance and Protection Scheme for International Students in China
- **Duration:** doctoral program lasts for 3 to 4 years (can be extended for 1-year Chinese language study) and Master's program lasts for 2 to 3 years (can be extended for 1-year Chinese language study). The actual scholarship duration is subject to the information on Admission Notice, which cannot be extended in general.
- **When to Apply:** from November of each year until 15th, April of the next year (fall intake only)
- **Eligibility:**

To be eligible, applicants must:

 - 1) be a non-Chinese citizen in good health.
 - 2) not be a enrolled degree student in Chinese universities at the time of application.
 - 3) be a master's degree holder under the age of 40 when applying for doctoral programs.
 - 4) be a bachelor's degree holder under the age of 35 when applying for master's programs.
 - 5) be excellent in academic and extra-curricular performance and yet not be rewarded any other scholarships offered by Chinese government, institutes or organizations.
- **Application Procedures**
 - 1) Applicant first chooses an interested major from the program list. Then, a personal account must be registered at apply.ices.cn, where each applicant will be asked to fill in personal and academic information. Please select "Scholarship" as the "Source of Funding".
 - 2) DHU will make a preliminary review on each application online and an email will be sent to those who are eligible. After receipt of the email, each applicant shall submit the full set of application materials based on the instructions (please refer to "Application Materials" on Page 15) and pay CNY600 application fee for official review.

*** How to pay: pay online at apply.ices.cn; or pay in person with RMB cash or UnionPay card at DHU.*

- 3) 15 working days after online application, application fee and full set of application materials are submitted, the admission officer in charge will contact the applicant by email:
- to ask them to resubmit documents that do not meet the requirements.
 - to ask them to register at www.campuschina.org, submit the CSC application form online within designated period (DHU agency code: 10255). The form shall be printed out, signed by the applicant and then sent to the university by post (original form) or email (scanned form).
- 4) “Donghua University Government Scholarships Review Conference” is held at the end of April or at the beginning of May. After the results are approved by the China Scholarship Council, DHU will directly inform the finally admitted applicants in June. If the sending of admission documents fails due to invalid, incorrect or unspecific information provided, the applicant shall bear the responsibilities.

3. Shanghai Government Scholarships

➤ **Full Scholarship (Type A):**

- ✧ Applicable Programs: Chinese-taught and English-taught Master and Doctoral Programs at DHU
- ✧ Scholarship Coverage:
 - 1) a waiver of fee for tuition
 - 2) free on-campus dormitory accommodation
 - 3) monthly living allowance
 - 4) Comprehensive Medical Insurance and Protection Scheme for International Students in China.

➤ **Partial Scholarship (Type B):**

- ✧ Applicable Programs:
 - 1) Chinese-taught Bachelor’s Programs at DHU (except B.A. in Chinese Language)
 - 2) Chinese-taught and English-taught Master’s and Doctoral Programs at DHU
- ✧ Scholarship Coverage:
 - 1) a waiver of fee for tuition
 - 2) Comprehensive Medical Insurance and Protection Scheme for International Students in China

- **Duration:** Doctoral program lasts for 3 years (can be extended for 1-year Chinese language study). Master’s program lasts for 2.5 years (can be extended for 1-year Chinese language study) and bachelor’s program lasts for 4 years (can be extended for 1-year Chinese language study). The actual scholarship duration is subject to the information on Admission Notice, which cannot be extended in general.

➤ **When to Apply:** from November of each year until 15th, April of the next year (fall intake only)

➤ **Eligibility:**

To be eligible, applicants must:

- 1) be a non-Chinese citizen in good health.
- 2) be a master's degree holder under the age of 40 when applying for doctoral programs.
- 3) be a bachelor's degree holder under the age of 35 when applying for master's programs.
- 4) be a high school graduate under the age of 25 when applying for bachelor's programs.
- 5) be excellent in academic and extra-curricular performance and yet not be rewarded any other scholarships offered by Chinese government, institutes or organizations.

➤ **Application Procedures:**

- 1) Applicant first chooses an interested major from the program list. Then, a personal account must be registered at apply.ices.cn, where each applicant will be asked to fill in personal and academic information. Please select "Scholarship" as the "Source of Funding".
- 2) DHU will make a preliminary review on each application online and an email will be sent to those who are eligible. After receipt of the email, each applicant shall submit the full set of application materials based on the instructions (please refer to "Application Materials" on Page 15) and pay CNY600 application fee for official review.

*** How to pay: pay online at apply.ices.cn; or pay in person with RMB cash or UnionPay card at DHU.*

- 3) 15 working days after online application, application fee and full set of application materials are submitted, the admission officer in charge will contact the applicant by email:
 - to ask them to resubmit documents that do not meet the requirements.
 - to ask them to register at www.study-shanghai.org, submit the SGS application form online within designated period (no need to print it out).
- 4) "Donghua University Government Scholarships Review Conference" is held at the end of April or at the beginning of May. DHU will directly inform the finally admitted applicants in the middle of May. If the sending of admission documents fails due to invalid, incorrect or unspecific information provided, the applicant shall bear the responsibilities.

Part III. Self-funded Study Application

1. Fees

| Student Categories | Medium of Instruction | Major | Application Fee | Tuition (per academic year) |
|-----------------------------|-----------------------|---|-----------------|-----------------------------|
| Bachelor General Scholar | Chinese | All Majors (except Art & Design related majors) | CNY600 | CNY22000 |
| | | Art & Design related majors | CNY600 | CNY26000 |
| | English | Business Administration International Trade | CNY800 | CNY50000 |
| | | Majors offered by SCF (Shanghai International College of Fashion & Innovation) | CNY800 | CNY50000 |
| Master Advanced Scholar | Chinese | All Majors | CNY600 | CNY26000 |
| | English | Textile Science & Engineering Material Science & Engineering Chemical Engineering & Technology Computer Science & Technology | CNY600 | CNY40000 |
| PhD Advanced Scholar | Chinese | All Majors | CNY600 | CNY32000 |
| | English | All Majors | CNY600 | CNY37000 |

Note: all fees must be paid online at apply.ices.cn or pay in person at DHU with RMB cash or UnionPay card. Self-funded students are required to buy "Comprehensive Insurance & Protection Scheme for Foreigners Staying in China of Ping An Annuity Insurance Company, Ltd", which is **CNY800** per academic year.

2. Application and Admission

- **Applicable Programs:** Chinese-taught and English-taught bachelor's, master's and doctoral programs
- **Schooling and Duration:** In line with Chinese university system, the schooling of bachelor study is 4 years with a flexible duration of 3 to 6 years; the schooling of master study is 2.5 years with a flexible duration of 2 to 4 years; the schooling of doctoral study is 3 years with a flexible duration of 3 to 6 years. Study duration of general scholar or advanced scholar is 0.5 to 2 years.

➤ **Application Deadline:**

- 1) Bachelor's program in Chinese language, English-taught Bachelor's program in Business (Business Administration, International Trade): Dec.30 for spring intake, Jun.30 for fall intake
- 2) Other majors: from November of each year until Jun.30 of the next year (fall intake only)

➤ **Eligibility:**

To be eligible, applicants must:

- 1) be a non-Chinese citizen in good health.
- 2) be a master's degree holder under the age of 45 when applying for doctoral programs.
- 3) be a bachelor's degree holder under the age of 40 when applying for master's programs.
- 4) be a high school graduate under the age of 35 when applying for bachelor's programs.
- 5) be a master or above degree holder under the age of 50 when applying for postgraduate courses as an advanced scholar.
- 6) be in the second year or above undergraduate grade in a university and under the age of 45 when applying for undergraduate courses as a general scholar.

➤ **Application Procedures:**

- 1) Applicant first chooses an interested major from the program list. Then, a personal account must be registered at apply.ices.cn, where each applicant will be asked to fill in personal and academic information. Please select "Self-funded" as the "Source of Funding".
- 2) DHU will make a preliminary review on each application online and an email will be sent to those who are eligible. After receipt of the email, each applicant shall submit the full set of application materials based on the instructions (please refer to "Application Materials" on Page 15) and pay application fee for official review.

*** How to pay: pay online at apply.ices.cn; or pay in person with RMB cash or UnionPay card at DHU.*

- 3) 15 working days after online application, application fee and full set of application materials are submitted, the admission officer in charge will contact the applicant by email to ask them to resubmit documents that do not meet the requirements.
- 4) DHU will directly inform the finally admitted applicants one month after everything required for application is received (except applicants for art and design related programs). If the sending of admission documents fails due to invalid, incorrect or unspecific information provided, applicants themselves shall bear the responsibilities.

3. Conditional Admission

Applicants whose language proficiency cannot meet DHU's entry requirements are suggested to submit first the other application materials for a preliminary review. If the other aspects are satisfying enough, a "Conditional Admission Letter" will be issued by DHU. However, applicants must make up the required language certificate before the designated enrollment date in order to bring the admission letter into effect; otherwise applicants will be disqualified from the enrollment.

To meet DHU language entry requirements within a shorter period, students can choose to enhance the language proficiency at DHU by joining the Intensive Chinese Program (for Chinese-taught majors) or Bridging English Program (for English-taught majors).

4. Intensive Chinese Program

This is a relatively intensive Chinese language training program with four sessions throughout a year: spring (15 weeks), summer (4 weeks), autumn (15 weeks) and winter (4 weeks). Classes are both in the mornings and afternoons, and students need to take 30 class hours each week. After a period of intensive study, students are expected to rapidly enhance comprehensive Chinese listening, speaking, reading and writing abilities and reach the entry requirement of DHU Chinese-taught bachelor or master programs (HSK 4 above 210 scores or HSK 5 above 180 scores).

5. Bridging English Program

This program is especially suitable to students who are going to study English-taught undergraduate programs, which has spring and autumn sessions with 15 weeks in each session. Classes are in the morning and afternoon of each Monday, Wednesday as well as Friday morning. Students need to take about 13 class hours each week, which is helpful for students to rapidly enhance comprehensive English listening, speaking, reading and writing abilities. Instructors are all foreign teachers with many years of professional English as a second language teaching experience, some of whom are IELTS examiners. Students who receive the completion qualification and pass the English assessment will meet the entry requirements of DHU English-taught undergraduate programs (equal to IELTS 5.5 or TOEFL IBT 72).

*** For detailed information on Intensive Chinese Program and Bridging English Program, please refer to the corresponding prospectus.*

Part IV. Application Materials

1. For Bachelor's Programs (applicable to general scholars as well)

- 1) High school graduation certificate and transcripts (mark sheets)
 - ✧ Must be the copies of the original certificate with the high school stamp and/or the signature of the principal. If the originals are not in Chinese or English, they must be translated and notarized.
 - ✧ For applicants who haven't graduated, pending graduation certificate and transcripts available till the application date are also acceptable. Official graduation certificate and transcripts of all grades shall be submitted timely after being received.
- 2) Language Proficiency Certificate
 - ✧ For Chinese-taught programs (except B.A. in Chinese Language): Copy of HSK 4 above 210 scores or HSK 5 above 180 scores certificate received within the recent two years.
 - ✧ For English-taught programs: IELTS 5.5 or TOEFL IBT 72 or above received within the recent two years. Applicants whose native language is English or the medium of instruction was English during high school do not need to provide these documents.
- 3) Personal Statement: written in English or Chinese, introduce your personal information, hobbies, career plan and reasons to choose Donghua University in essay format.
- 4) For applicants of art and design related programs, it is required to submit art or design works strictly according to the following requirements:
 - ✧ If you are applying for Chinese-taught programs (Fashion & Apparel Design, Product Design, Environmental Design, Visual Communication Design, Digital Media Art, Art & Technology), the original latest art works must be submitted with the other documents, including one pencil sketch, one color painting, one design rendering (for fashion related, it must be ladies wear or mens wear). All works must be in the size of 360mm*260mm.
 - ✧ If you are applying for majors offered by SCF, please offer the Personal Creative Design Portfolio recorded in a CD disk. No limits on formats required but designs by hand are preferred. The works need to be shot by DV with your own oral English presentation of design concepts to reflect your understanding of professional knowledge, skills and creativity.
- 5) Supplements

2. For Master's and Doctoral Programs (applicable to advanced scholars as well)

- 1) Degree Certificate and Transcripts: Master applicants are supposed to provide bachelor degree certificates and transcripts; PhD applicants are supposed to provide master degree certificates and transcripts.
 - ✧ Must be the copies of the original certificate with the university stamp and/or the signature of the principal. If the originals are not in Chinese or English, they must be translated and notarized.
 - ✧ For applicants who haven't graduated, pending graduation certificate and transcripts available till the application date are also acceptable. Official graduation certificate and transcripts of all grades shall be submitted timely after being received.
- 2) Language Proficiency Certificate
 - ✧ For Chinese-taught programs: Copy of HSK 4 above 210 scores or HSK 5 above 180 scores certificate received within the recent two years.
 - ✧ For English-taught programs: IELTS 6.0 or TOEFL IBT 82 or above received within the recent two years. Applicants whose native language is English or the medium of instruction was English during previous degree study do not need to provide these documents.
- 3) Personal CV: written in English or Chinese, including your personal information, educational background, working or intern experience, achievements so far, etc. CV template can be downloaded from english.dhu.edu.cn.
- 4) Research Proposal: written in English or Chinese, including research achievements so far (e.g. title and abstracts of graduation thesis or published paper), reasons of choosing DHU, study and research plan, future career plan, etc.
- 5) Two Recommendation Letters: written in English or Chinese by two different professors or associate professors from previous academic institutions or work supervisors, etc.
- 6) For applicants of Fine Arts and Design Studies, the original latest art works must be submitted with the other documents, including one pencil sketch, one color painting, one design rendering (for fashion related, it must be ladies wear or mens wear). All works must be in the size of 360mm*260mm.
- 7) For applicants of PhD programs in School of Business & Management, they must contact the DHU professors in the relevant research field to ask for acceptance. If the professor admits to be the supervisor, applicants shall download the "Supervision Confirmation Letter" at english.dhu.edu.cn, fill out the "Student Information" part in English or Chinese and send the form to the professor. The professor will send it to International Cultural Exchange School directly after filling out "DHU Supervisor Information" part and signed the signature.
- 8) Supplements

3. Submission of Application Materials

Applicants can submit the application materials in any one of the following three ways:

- 1) Submit the original application materials directly to International Student Admissions Dept. (Office 121), International Cultural Exchange School of Donghua University.
- 2) Submit the scanned version of the full set of application materials by emailing to ices@dhu.edu.cn. DHU will reply upon the receipt of these documents.
- 3) Submit the application materials by post. Our address is as follows. Please do confirm the receipt of the materials by making a phone call or writing an email.

Address: International Student Admissions Dept. (Office 121)
International Cultural Exchange School, Donghua University,
No.1882 Yan'an Road West,
200051, Shanghai,
P. R. China.

Phone: 0086-21-62378595

4. Notices

- 1) Students who have submitted the copies of certificates are required to take the originals for review on the enrollment day. If the copies submitted during application process are inconsistent with the originals, DHU reserves the right to withdraw the students' enrollment eligibility.
- 2) Students who are admitted to art and design related majors will take a painting test before the enrollment: a pencil sketch and a color painting. If the results are inconsistent with the works submitted during the application process, DHU reserves the right to withdraw the students' enrollment eligibility.
- 3) Application materials and application fee will not be returned under any circumstances.
- 4) DHU reserves the right to ask applicants for supplementary materials. Applicants shall cooperate actively.