FACTSHEET
2016 spring semester (C.E.P)
for the incoming exchange students under the university level’s Student Exchange Agreement

Calendar:

- **Nov. 30th:** Application deadline (submit the complete application documents listed below)
- **December:** Admissions package distributed
- **Jan. 15th:** Announce the ISAs allocation result and airport pick-up service information
- **Jan. ~ Feb.:** Pre-departure preparation (visa application, flight tickets, etc.)
- **Feb. 22th & 23th:** Picking-up Service
- **Feb. 22th:** ISAs Check-in starts
- **2016 spring semester:**

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<thead>
<tr>
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<th>General Enrollment</th>
<th>Class begins</th>
<th>Class ends</th>
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<tbody>
<tr>
<td>for those who choose General</td>
<td>Feb. 24th or Feb. 25th</td>
<td>Mar. 1st</td>
<td>Jul. 1st</td>
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<td>Chinese Program A (18 weeks)</td>
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<td>for those who choose Practical</td>
<td>Mar. 2nd</td>
<td>Mar. 8th</td>
<td>Jun. 17th</td>
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<td>Chinese Program D (15 weeks)</td>
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- **Transcripts sheet issue: Middle of July**

*ISAs: International Student Apartment, the student dorm on Yan'an road campus.*
Courses:

Please refer to C.E.P. course list and description of 2016 spring semester and the following course selection proposal:

- Those who are majored in Chinese language at home institute, or those who need to learn mainly Chinese language, are suggested to choose General Chinese program A (every morning from Monday to Friday, 18 credits/semester), then may choose 1 or 2 English taught courses (on business/culture/design/engineering). The program A will be 18 weeks, and English taught courses will be 15 weeks.

- Those who are majored in any other specialities, are suggested to select the courses based on the home institute’s requirements, it generally should be 4~6 English taught courses (on business/culture/design/engineering), along with the Practical Chinese Program D/E (8 credits/semester). Both program D/E and English taught courses will be 15 weeks.

- Student can make the final adjustment of the selected courses in the first week of 2016 spring semester.

Application:

- Basic Requirements for applicants: excellent academic and daily performance

- Language requirements:
  - Chinese-medium courses: New HSK Certificate, level Four-210 score or above, or level Five-180 score or above
  - English-medium courses (only for non-native English speakers): IELTS overall 5.5, or TOFEL IBT 72, or proof from home institution
  - No language requirements for those who choose Chinese language courses.

- Application documents (electronics versions)
  - APPLICATION FORM FOR INTERNATIONAL STUDENTS STUDY AT DONGHUA UNIVERSITY (Incoming Exchange Student C.E.P) - print out and sign
  - A clear scanned copy of valid passport (with the name, photo, birth date, place of birth, date of issue, date of expiry)
  - Electronic ID photo in .jpg format. (recently taken, bareheaded, full-face, against the light-colored background)
  - Original Transcript of Records (in English/Chinese) obtained at home institute (with the official signature or stamp)
  - Original Enrollment Certificate (in English/Chinese) at home institute (with the official signature or stamp)
**Insurance (mandatory)**

Each student must buy the insurance that covers the whole exchange period at home country. If not, one must buy the designated insurance -- Ping An Life Insurance's Comprehensive Insurance & Protection Scheme for Foreigners Staying in China – at the general enrollment (CNY400/student). It shall undertake the following insurance liabilities during the period of insurance: death insurance, accidental disability insurance, medical insurance for accidental injury, hospitalization and medical insurance.

**International Student Apartment (ISAs) – on Yan’an Road campus accommodation**

- Only the **Double Room** (shared by 2 students, 1 shared bathroom) offered. The room fee is CNY 50/person/night.
- Payment: pay the whole semester's room fee in one lump sum at check-in (beginning of the semester).
- Facilities:
  - Each room is equipped with private bathroom, furniture, air conditioner, telephones, TV set, fridge and internet jack. In the public areas, there are washing machines, microwave oven, hot & cold water dispenser, electromagnetic stoves, professional laundry service, self-study lounge, etc.
  - Water & Electricity: Each month there is a certain quota. Only the excess part will be charged.
  - Internet: 24-hours access to internet is available. Apply separately (CNY 50~70/month)

**Off-campus residence:**

Students are permitted to rent the off-campus apartment. A recommended service provider is: [www.roominshanghai.com](http://www.roominshanghai.com), Students can contact the provider directly for any information or application.

**Coordinator (incoming)**

**Ms. Frances** (English)
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